



## KNIGHTDALE TOWN COUNCIL MINUTES

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950 Steeple Square Court, Knightdale, North Carolina 27545

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**October 1, 2012**

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

**PRESENT:** Mayor Russell Killen, Mayor Pro Tem Mike Chalk,  
Councilors Tim Poirier, James Roberson, and Dustin Tripp.

**ABSENT:** Councilor Jeff Eddins.

**Staff Members Present:** Clyde Holt, Town Attorney; Seth Lawless, Town Manager;  
Suzanne Yeatts, HR Director/Town Clerk; Fred Boone,  
Town Engineer/Public Works Director; Jimmy Overton,  
Finance Director; Jason Godwin, Police Chief; Jeff  
Triezenberg, Senior Planner; Brian Bowman, Public  
Information Officer; Keith Archambault, IT Administrator.

Meeting called to order by Mayor Killen at 7:01 p.m.

**WELCOME**

Welcome by Mayor Killen.

**INVOCATION**

Invocation given by Mayor Killen.

**ITEM I. ADOPTION OF AGENDA**

**...Motion by Councilor Poirier to adopt the agenda. Motion seconded  
by Mayor Pro Tem Chalk and carried unanimously.**

**ITEM II. APPROVAL OF MINUTES**

None at this time.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Introduction of Public Information Officer, Brian Bowman

Seth Lawless, Town Manager, introduced Brian Bowman as the Town's first Public Information Officer.

Mayor Killen welcomed Mr. Bowman and presented him with a town pin.

B. Knightdale Theater Day Proclamation

Mayor Killen proclaimed October 12, 2012 Knightdale Theater Day.

Alnita Coulter spoke briefly about the Knightdale Repertory Theatre.

C. National Community Planning Month Proclamation

Mayor Killen designated October 2012 Community Planning Month.

ITEM IV. PUBLIC

**Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.**

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

Nothing at this time.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

**If you anticipate speaking during a public hearing at tonight's meeting, print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.**

None at this time.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

A. AN-4-10 Wilder Properties Annexation

Jeff Triezenberg, Senior Planner, reported that it is now appropriate to move forward with the voluntary annexation petition from August 2010 for the park property.

**...Motion by Councilor Roberson to adopt Ordinance #12-10-01-001. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.**

B. Capital Projects Update

Fred Boone, Town Engineer, gave an update on various town projects and answered questions from Council.

Mayor Killen requested a meeting with the First Avenue project contractor.

ITEM X. NEW BUSINESS

CMAQ NCDOT Interlocal Agreement  
Knightdale Boulevard/Smithfield Road Right Turn Lane

Town Engineer Fred Boone presented an interlocal agreement with NC Department of Transportation for preconstruction activities and construction of a dedicated right turn lane on eastbound Knightdale Boulevard onto southbound Smithfield Road, through lane improvements on southbound Smithfield Road at Knightdale Boulevard and right turn lane improvements on northbound Smithfield Road at Knightdale Boulevard. Mr. Boone noted the project has an estimated completion date of summer/fall 2014 and the Town's cost is \$150,000.

**...Motion by Councilor Poirier to authorize the Town Manager to execute the Knightdale Boulevard CMAQ Interlocal Agreement. Motion seconded by Councilor Tripp and carried unanimously.**

ITEM XI. OTHER BUSINESS

Mayor Killen recognized Wake County Superior Court Judge Abe Jones who was in attendance.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Poirier suggested rescheduling the next committee meeting due to the conflict with the Knightdale Chamber Elected Officials reception.

B. Finance

No Report.

C. Public Safety

No Report.

D. Nominating

No Report.

E. Liaison Reports

Mayor Pro Tem Chalk volunteered to attend the October Land Use Review Board meeting as the Council liaison.

Councilor Tripp reminded everyone of the Market in the Park event on Thursdays and encouraged support for local vendors.

Councilor Tripp noted the Public Safety Department's 10 Year Anniversary Celebration to be held Saturday from 10 a.m. until 2 p.m.


ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

None at this time.

ITEM XIV. ADJOURNMENT

**...Motion by Councilor Roberson to adjourn at 7:36 p.m. Motion seconded by Councilor Tripp and carried unanimously.**

  
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Mayor Russell B. Killen

  
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Town Clerk Suzanne M. Yeatts